At a meeting of the Executive Committee held 12th mo. 20th 1865. present T. J. King Jas. Carey Dr Thomas, & J. B. Thomas. J. B. Thomas was appointed Secretary. T. J. King was appointed to draw up a set of rules for the Superintendent & produce them to a future meeting also to buy a Ship Stove to the N. Carolina Boarding School. D.

Dr Thomas & J. B. Thomas were appointed to select & ship a lot of school books to Dr Trotter at Greensboro. N.C.

Dr. Thomas reported that the books &c. applied for to start our schools in Virginia had been forwarded as per the following invoices. viz

To Jonathan & Co, Suffolk.			To
6 Sheldon's First Readers at			per Co. via White
6 Hillard's	2nd	do	6 Sheldon's First Readers
12 "	3rd	do	12 Hillard's 2nd do
6 Intermediate		do	12 Intermediate do
12 Davis Written Arithmetic			20 Davis Intellectual Arithmetic
6 " Practical		do	24 " Practical do
12 Monteith's N.E. Geography			12 Monteith's N.E. Geography
6 " " 3		do	12 " " 3 do
25 Spelling Books			30 Spelling Books
6 Parker's Philosophy			6 Parker's Philosophy
6 Familiar Science			6 Familiar Science
12 Smith's Grammar			12 Smith's Grammar
48 Copy Books			48 Copy Books
20 Inkstands			25 Inkstands
1 gross Pens			1 gross pens
50 Penholders			50 penholders
1 bottle Ink			1 bottle Ink

It was resolved to meet once a week, & the Secretary was authorized to procure a Minute Book & File for letters, & directed to keep a strict record of the proceedings of the Committee. Then adjourned.

John C. Thomas Secty.